

## Privacy Policy for Customer Information Used for Orders

### 1. INTRODUCTION

At IJJ Corporation, we are committed to protecting your privacy and ensuring that your personal information is handled in a safe and responsible manner. This Privacy Policy outlines how we collect, use, and protect the information you provide when placing an order with us.

### 2. INFORMATION WE COLLECT

When you place an order with us, we may collect the following information:

- Personal Identification Information: Name, email address, phone number, and billing and shipping addresses.
- Payment Information: Credit card details or other payment information required to process your order.
- Order Details: Information about the products you order, including product specifications, quantities, and any special instructions.

### 3. HOW WE USE YOUR INFORMATION

We use the information collected for the following purposes:

- Order Processing: To process and fulfill your orders, including sending order confirmations, shipping notifications, and providing customer support.
- Payment Processing: To process payments and prevent fraudulent transactions.
- Communication: To communicate with you about your order, respond to inquiries, and provide updates.
- Improving Services: To enhance our products and services based on customer feedback and usage patterns.
- Marketing: To send you promotional offers, newsletters, and other marketing communications, if you have opted in to receive such communications.

### 4. WE PROTECT YOUR INFORMATION

We implement a variety of security measures to ensure the safety of your personal information:

- a. Encryption: We use secure encryption technologies to protect sensitive information transmitted online.
- b. Access Controls: Access to your personal information is restricted to authorized personnel only.

- c. Data Storage: Personal information is stored on secure servers with robust security protocols.

## 5. SHARING YOUR INFORMATION

We do not sell, trade, or otherwise transfer your personal information to outside parties except as described below:

- Service Providers: We may share your information with third-party service providers who assist us in operating our website, conducting our business, or servicing you, so long as these parties agree to keep this information confidential.
- Legal Requirements: We may disclose your information when required to do so by law or in response to valid requests by public authorities (e.g., a court or a government agency).

## 6. YOUR RIGHTS

You have the following rights regarding your personal information:

- a. Access: You can request access to the personal information we hold about you.
- b. Correction: You can request that we correct any inaccuracies in your personal information.
- c. Deletion: You can request that we delete your personal information, subject to legal and contractual restrictions.
- d. Opt-Out: You can opt out of receiving marketing communications from us at any time by following the unsubscribe instructions included in each communication.

## 7. COOKIES AND TRACKING TECHNOLOGIES

Our website may use cookies and similar tracking technologies to enhance your browsing experience. Cookies are small files that a site or its service provider transfers to your computer's hard drive through your web browser (if you allow) that enables the site's or service provider's systems to recognize your browser and capture and remember certain information.

## 8. THIRD-PARTY LINKS

Our website may contain links to third-party websites. These third-party sites have separate and independent privacy policies. We have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

## 9. CHANGES TO THIS PRIVACY POLICY

We may update this Privacy Policy from time to time. Any changes will be posted on this page, and the date of the latest revision will be indicated at the top of the policy. We encourage you to review this Privacy Policy periodically to stay informed about how we are protecting your information.

## 10. CONTACT US

If you have any questions about this Privacy Policy or our handling of your personal information, please contact us:

- By email: [Services@ijjc.com](mailto:Services@ijjc.com)
- By phone: 301-202-7762
- By mail: 1325 Cavendish drive, Ste. 201, Silver Spring, Md 2095